

CHAPTER 3 LICENSING OF CREW MEMBERS OTHER THAN LICENCES FOR PILOTS

3.5 Issue of Cabin Crew Licence

- a) An applicant for the initial issue of a Cabin Crew licence, Certificate or rating shall submit a duly completed application form to the MCAA. The application shall be accompanied with the required evidence that the applicant has met all the requirements as specified in MCAR OPS1, Sub part O. It shall include:-
- Proof of completion of MCAA approved course of study;
 - Original of the written examination results;
 - Original of the Maldives Air Law examination result;
 - A valid class 3 medical certificate;
 - Two stamp size photographs;
 - Personnel identification; and
 - Receipt of the payments as applicable (refer MCAR 187).
- a) A cabin crew licence may also be issued on the basis of a current equivalent licence issued by an ICAO Contracting State, provided the requirements for issue are met:
- Application must be made on form CAD/OPS/03.
 - A valid foreign cabin crew licence which has been verified with the state of issue.
 - The original licence must be accompanied by a valid Class 3 medical certificate.
 - If there is a change in the name or address, official documentation shall be presented to show the change.
 - All persons applying for licences will have to submit personnel identification.
 - For foreigners passports will be accepted.
 - For Locals National ID.
 - The applicant must pass a written examination in Maldives Air Law.
 - Two stamp size photographs.
 - The fee specified in MCAR 187.
- c) Validity Periods
- The validity period for a Maldives Cabin Crew Licence is 5 years
- d) Currency Requirements
- i The holder of a Maldives Cabin Crew Licence may not exercise the privileges of that licence unless:
- It is accompanied by a valid Maldives class 3 medical certificate, and
 - The holder has completed the refresher requirements as specified in MCAR OPS 1.1.1.20.
- ii The holder of a Maldives cabin crew licence may not exercise the privileges of that licence on public transport operations unless all of the requirements relating to competency checks and flight and duty times have been complied with.
- e) Requirements for Renewal
- A completed form CAD/OPS/03
 - A valid class 3 medical certificate issued by MCAA approved AME
 - Evidence of a valid competency check done by MCAA approved training organisation. The check shall be done on the type and configuration applying to flying in the Maldives.

- If all renewal requirements have been met prior to the expiry date, 30 days of grace period may be given for completion of documentation.
- If a licence has not been renewed up to 06 months after the expiry date, the licence shall be renewed subject to:
 - A competency check done with an Oral Test on type and regulations;
 - And meeting all renewal requirements.
- If a Licence has not been renewed for 60 months after the expiry date, the licence shall be renewed subject to:
 - Passing the theoretical examinations and skill tests for the issuance of the required licence.
 - And meeting all renewal requirements.
- All persons applying for renewal of licences will have to submit personnel identification.
 - For foreigners passports will be accepted.
 - For Locals National ID will be accepted.
- The fee specified in MCAR 187.

Note *Licence of Cabin Crew not flying with a Maldivian AOC holder will be renewed on a case to case basis.*