

## **GEN 1.2 ENTRY, TRANSIT AND DEPARTURE OF AIRCRAFT**

### **1 General**

- 1.1 International flights into, from or over the territory of the Republic of Maldives shall be subject to the current Civil Aviation Regulations of the Republic of Maldives. These regulations correspond in all essentials to the Standards and Recommended Practices contained in Annex 9 to the Convention on International Civil Aviation.
- 1.2 Aircraft flying into or departing from the Republic of Maldives shall make their first landing at, or final departure from Male' International Airport or Gan International Airport (See AIP - Maldives AD1.3 and AD2.)

### **2 Scheduled Flights**

#### **2.1 General**

- 2.1.1 For Scheduled international flights by foreign airlines into or in transit across the Republic of Maldives to be permitted the airline must appropriately be permitted under a bi-lateral or multi-lateral agreement to which the State of the airline and the Republic of Maldives are contracting parties. Applications for such permits shall be submitted to:

Director General  
Civil Aviation Department  
Ministry of Transport and Communications  
Velaanaage Office Building, 11th floor  
Ameer Ahmed Magu  
Male' 20096  
Republic of Maldives  
TEL: (960) 3323507, 3324987, 3324986  
Telefax: (960) 3323039  
AFS: VRMMYAYX  
E-mail: civav@aviainfo.gov.mv

Application with the following information and relevant documents must be submitted at least two months in advance of the intended date of operation.

1. Name and full address of operator
2. Name and full address of owner (if different from the operator)
3. Type of aircraft
4. Nationality and registration number of aircraft
5. Capacity/Configuration of aircraft
6. Radio call sign
7. Category of flight(s)
8. Schedule: route(s), date(s) of operations
9. Passenger and cargo tariff, ex-Male'
10. Copy of the Certificate(s) of Registration, Airworthiness and Noise Certificate.

11. Copy of Declaration of Competency/ Air Operator's Certificate.
12. Copy of insurance certificates and policy covering third party liability
13. Name and address of representative in Male', if any
14. Airline Security Manual

2.2 Documentary requirements for the clearance of aircraft

2.2.1 It is necessary that the undermentioned aircraft documents be submitted by airline operators for clearance on entry and departure of their aircraft to and from the Republic of Maldives. All the documents listed below must follow the ICAO format as set forth in the relevant appendices to Annex 9 and are acceptable when furnished in English and completed in legible handwriting. No visas are required in connection with these documents.

*Aircraft Documents required (Arrival/Departure)*

Required by	General Declaration	Passenger Manifest	Cargo Manifest
Customs	1	1	2
Immigration	1	2	-
National Security Service	1	1	1
Port Health	1	1	1
Maldives Airports Co. Ltd	1	2	-
Island Aviation Services	1	2	3

*Notes*

- a) *One copy of the General Declaration is endorsed and returned by the Customs signifying clearance.*
- b) *If no passengers are embarking/disembarking, and no articles are laden/unladen, no aircraft documents except copies of the General Declaration need to be submitted to the aforementioned authorities*

**3 Non-scheduled flights**

**3.1 Procedures**

**3.1.1 Non-Traffic or Technical Landings**

3.1.1.1 Prior permission is necessary. Application for approval to operate such flights shall be submitted to the Director General of Civil Aviation at the address given in GEN 1.2-1 at least 24 hours in advance of the intended landing. The application must include the following information. If insufficient notice is given, the application may not be considered.

- a) Name and full address of aircraft operating agency
- b) Aircraft type
- c) Aircraft nationality and registration marks
- d) Aircraft call-sign
- e) Name of commander
- f) Number of crew and passengers
- g) General description of goods carried, if any
- h) Purpose of flight

- i) Schedule route(s), date(s), timing(s) of operations

### **3.1.2 Traffic Landings and Up-lifts (Passenger and Cargo Charter flights)**

3.1.2.1 If an operator intends to carry out a series of non-scheduled flights into the Republic of Maldives for the purpose of taking on or discharging passengers, cargo and/or mail it is necessary for the operator to apply to the Director General of Civil Aviation at the address given in GEN 1.2-1 for permission to carry out such operations at least two months in advance of the intended date of operations. The applications must include the following information and documentation. If insufficient notice is given, the application may not be considered.

- a) Name and full address of aircraft operating agency
- b) Name and full address of owner
- c) Name and full address of charterer(s)
- d) Aircraft type
- e) Aircraft nationality and registration marks
- f) Capacity / configuration of aircraft
- g) Aircraft call-sign
- h) Category of flight(s)
- i) Schedule route(s), date(s), timing(s) of operations
- j) Passenger tariff/charterers' inclusive tour minimum price payable cargo rates
- k) Copy of the certificate(s) of registrations, Airworthiness and noise certificate
- l) Copy of declaration of competency
- m) Copy of insurance certificate(s) and policy covering third party liability
- n) Name and address of representative in Male', if any.
- o) Airline Security Manual

### **3.1.3 Private flights**

3.1.3.1 If an operator intends to carry out a non-scheduled private flight into or over the territory of the Republic of Maldives for the purpose of taking on or discharging passengers, cargo and /or mail, it is necessary for the operator to apply to the Director General of Civil Aviation at the address given in GEN 1.2-1 for permission to carry out such operations not less than 24 hours in advance of the intended landing and/or overflight. If insufficient notice is given, the application may not be considered. The application must include the following information.

- a) Name and full address of aircraft operating agency (Including Telephone No, Fax No and E-mail address)
- b) Aircraft type
- c) Aircraft nationality and registration marks
- d) Aircraft call-sign
- e) Name of commander
- f) Number of crew and passengers
- g) General description of goods carried, if any
- h) Purpose of flight
- i) Schedule route(s), date(s), timing(s) of operations

### **3.1.4 Overflights**

3.1.4.1 Prior permission is necessary. The operator shall apply to the Director General of Civil Aviation at the address given in GEN 1.2-1 for permission at least 24 hours in advance of the aircraft's entry into Maldives Airspace. The application must include the following information.

- a) Name and full address of aircraft operating agency
- b) Full billing address (Including Telephone No, Fax No and E-mail address)

- c) Aircraft type
- d) Aircraft nationality and registration marks
- e) Aircraft call-sign
- f) Name of commander
- g) Number of crew and passengers
- h) General description of goods carried, if any
- i) Purpose of flight
- j) Schedule route(s), date(s), timing(s) of operations

3.1.4.2 Notification by flight plans addressed to Male' Air Traffic Control if received at least 2 hours in advance of the aircraft's entry into the Male' Flight Information Region will normally be accepted as advance notification in respect of flights entering Male' Flight Information Region, but not entering Maldives airspace.

### 3.2 ***Documentary Requirements for Clearance of Aircraft***

Same requirements as for SCHEDULED FLIGHTS

### 3.3 ***Application for Diplomatic clearance for Foreign State Aircraft***

3.3.1 Foreign State aircraft intending to land at or overfly Maldives are to obtain diplomatic clearance for such landings or overflights from the Ministry of Foreign Affairs.

## **4 Public health measures applied to aircraft**

4.1 No public health measures are required to be carried out in respect of aircraft entering the Republic of Maldives with the following exceptions.

4.2 Aircraft arriving from yellow fever infected countries or from countries where Malaria is prevalent may land at Male' International Airport or Gan International Airport provided that the aircraft is disinfected using methods approved by WHO (approximately 10 minutes before arrival at the airport). This action must be properly recorded in the Health Section of the General Declaration. The insecticide to be used is aerosol spray. If, in special circumstances, a second spray of the aircraft is deemed necessary by the public health authorities to be carried out on the ground, passenger and crew are permitted to disembark before hand.